

MEETING MINUTES
ISB BOARD OF TRUSTEES
REGULAR SESSION
MPB 3
Tuesday, 25 March 2014

Present: Dr. Sumiter Singh Broca
Mr. Gurdist Chansrichawla
Dr. Ana Coghlan
Ms. Joy Davy
Mr. Brent Gros
Mr. William Harvey
Mr. Janewit Kraprayoon
Mr. Michael Mussi
Mr. Pravit Sukhum
Mr. Kevin Sypolt

Absent: Mr. Ira Blumenthal
Dr. Prathip Chiaravanond
Mr. Marc de Vries
Mr. John Heinecke
Mr. Eric Ma

Administration: Dr. Andy Davies, Head of School
Mr. Graeme Scott, Deputy Head of School for Learning
Dr. Ugo Costessi, Deputy Head of School/Chief Financial Officer
Mr. Rick Nelson, ISB Safety Consultant/Manager

Guests: None

I. OPENING

Mr. Sypolt opened the meeting at 6:09 pm.

Approval of Minutes

Minutes from the 25 February 2014 meeting were approved 9-0 with one abstention as presented.

II. SCC UPDATE

SCC representatives were not available to attend.

III. SAFETY

Consultant Rick Nelson opened by saying that he was brought into the school to examine ISB's safety and prevention program. The approach he applies is a risk management approach comprising three phases: 1) prevention, 2) response, and 3) follow-up and evaluation.

Mr. Nelson's short to medium term goals have been to 1) study and understand ISB's current practices (he started at ISB just prior to the GCW trips, so he started there to take a look at safety of the GCW trips), 2) research best practices in other schools and sectors, 3) identify an appropriate level of risk tolerance for the school, 4) look for areas of opportunity in which to take action, both on and off campus, and 5) begin to introduce and propose policy changes

Mr. Nelson expressed his medium to long-term goals as the following: 1) to bring standards at ISB up to the best practices around the world, 2) include safety practices as a component of new teacher hiring and professional development, 3) identify needed facility or resource additions, subtractions, and adaptations, and 4) identify needed program adaptations

Dr. Davies and Mr. Nelson are working together to raise safety standards so that ISB is one of the leading schools in the area of safety. Dr. Davies reminded the Board about components of his safety plan that were included in his presentation to the Board on safety when the administration first turned to focus on school safety.

A question was raised about ISB's access to medical facilities and safety equipment available at the school. Dr. Davies responded that the school has already conducted several meetings with World Medical Center staff to work out best routes to the hospital and solicit advice from health professionals there. ISB has augmented health safety equipment available at the school to include backboards, AED units, and training equipment, among other devices and equipment available.

IV. BOT COMMITTEES

Strategic Improvement and Learning Committee (SILC)

In its most recent meeting the SILC discussed the progress of scholarship students; the two current 10th grade scholarship students will proceed to 11th grade, and two new 10th grade students will be chosen to begin in August. Two families need to be identified to house the two new students.

The question was raised about how the counseling department is handling them in terms of further education past ISB. Both want to go to continue their studies in the U.S. ISB should be able to use its contacts to find universities who will offer full scholarships to these students.

The SILC discussed the Learning Scorecard and its targets with Dr. Davies. It has been updated with recent data available.

The Performing and Fine Arts vision statement was also discussed. It is still in draft form but will be finalized for the next meeting and distributed at that time.

Business Committee

In the recent Business Committee meeting, members discussed ISA related companies and what needs to be considered to protect ISB's assets. The ISA does not directly control the teacher housing and land and ISB school land, but they are held by subsidiary companies with current and former Trustees sitting as directors. The risk of an improper sale of assets is currently extremely low, and Business Committee has proposed additional changes to the articles of these companies to ensure that the governance structure enhances ISA control.

Once PSA 2550 comes into full implementation, the legislation makes the school a juristic person and ISB's assets will be more fully protected under the law.

COT

The most recent COT meeting focused on Board elections to be held on the day of the Annual General Meeting on Tuesday, May 20. The concern was raised that outreach to encourage voting has not been effective in the past. Ms. Davy inquired about whether a single direct email could be sent as a reminder to parents. Dr. Davies thought this might be possible. Ms. Davy has been meeting with PTA groups and ethnic parent groups to encourage election participation as candidates and as voters in the election.

This year there will be a second voting center downtown at Emporium Suites open between 8:00 am and 12:00 pm; KPMG will have a representative to observe.

The question was raised about whether there are ethnic representatives who attend PTA meetings, through whom we can reach out to the larger ethnic communities to encourage voting? The PTA president responded that there are representatives of different communities who attend PTA meetings, and the PTA can reach out through them to the Indian, Korean, Singaporean, Japanese, Canadian, and wider European communities.

V. GENERATIVE THINKING

Dr. Davies and Mr. Scott introduced some of the research into the benefits to high school students of starting school later in the morning. The benefits stem from the fact that on average, adolescents go to sleep later at night and therefore need to wake up later in order to get sufficient sleep. Research is clear on the benefits of sleep in that it improves brain function and memory, and the lack of sufficient sleep can have a deleterious effect on memory.

People's bodies function on a time cycle called Circadian Rhythms. Adolescents have a shifted Circadian rhythm that takes about twice as long (2 hours) as both younger students and adults to get to peak effectiveness in the morning. All people have a responsiveness trough in the middle of the day, but younger and older have that trough at 1:00 pm, but high school students have their afternoon trough closer to 3:00 pm.

The Board divided into three groups to discuss points related to later start times for high school students that they then shared with the larger group. Examples of points raised are as follows:

1) Things Groups Want to Know More About:

- Opportunities to learn from home
- More about hybrid programs involving both earlier and later start options
- More about change management

2) Things That Excite Groups About These Possibilities

- Increased quality learning
- Better student performance

- Better quality of life for students and their families
- 3) Things That Groups Consider Worrisome About this Prospect
- Student commute time will increase for downtown students
 - Families who have kids in different schools may have school schedules that don't match up
 - Family disruption: parents leave early, kids go later, who gets the kids up?
- 4) Current Group Stance
- Research more
 - Have SILC begin to discuss next year
 - Consider a hybrid model
 - Consider a trial program for two months in April, May 2015 when Thai schools are out and IASAS season 3 is over

VI. COMMENTS AND QUESTIONS

A question was raised from the audience about a wilderness campus program ISB may be considering. Dr. Davies explained that the administration is lining up schools to visit and has already hosted a representative from a Beijing campus to discuss a wilderness campus.

A concern was raised about lengthy email response times by teachers to messages from parents.

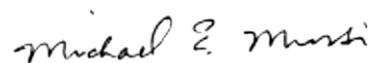
A second concern was raised about 9th grade math for students whose families are transferring back to the U.S.; there is some history of a difficulty matching curriculum between ISB and U.S. high school math. There also has been talk about difficulty matching science programs as well. ISB is in the process of going to a more integrated mathematics program, rather than the more stove-piped algebra, geometry, trigonometry courses in the past.

VII. ADJOURNMENT

The meeting was adjourned at 7:42 pm.

The next meeting will be held on Tuesday, April 22, 2014.

Verified as approved by the Board
at its meeting April 22, 2014



Michael Mussi
Secretary, ISB BOT