

MEETING MINUTES  
ISB BOARD OF TRUSTEES  
REGULAR SESSION  
MPB 3  
Tuesday, 16 October 2012

- Present: Dr. Sumiter Singh Broca  
Ms. Aimee Cassulo  
Ms. Courtney Chubb  
Ms. Joy Davy  
Mr. Marc de Vries  
Mr. Janewit Kraprayoon  
Mr. Eric Ma  
Mr. Michael Mussi  
Mr. Pravit Sukhum  
Mr. Kevin Sypolt
- Absent: Mr. Ira Blumenthal  
Mr. Gurdist Chansrichawla  
Dr. Prathip Chiaravanond  
Dr. Ana Coghlan  
Mr. John Heinecke
- Administration: Dr. Ugo Costessi, Deputy Head of School/Chief Financial Officer  
Dr. Andy Davies, Head of School  
Mr. Graeme Scott, Deputy Head of School for Learning
- Guests: Ms. Amber Barnett, High School Student Council President  
Ms. Benya Kraus, Eleventh Grade Student Council President

## **I. OPENING**

Mr. de Vries opened the meeting at 6:00 pm.

### **Approval of Minutes**

The minutes of the 18 September 2012 meeting were approved unanimously as presented.

## **II. BOT COMMITTEE UPDATES**

### **Committee on Trustees**

Ms. Davy provided an update from the 10 October 2012 COT meeting. Goals for 2012-2013:

- Review and update the BOT policy manual.
- Organize and facilitate the BOT elections.
- Assist in the preparation and orientation of new trustees.
- Facilitate appropriate trustee professional development opportunities.
- Organize Head of School evaluation.
- Organize and facilitate board's self-assessment.

### Futures Exercise

The futures task force met on 10 October 2012. The team is continuing to synthesize the content from the exercise and developing guiding principles, thinking through action, and formulating alternate strategies. This project will be divided into three phases: Phase I – the exercise, Phase II – developing ideas, and Phase III – turn over principles to administration where concrete ideas will take shape. The board will continue to monitor after Phase III is complete.

### Strategic Improvement and Learning Committee (SILC)

Ms. Chubb distributed a handout outlining SILC goal ideas for 2012-2013:

- Decide on future of the scholarship program.
- Examine opportunities for the further development of ISB- and community-based fine and performing arts programs.
- Explore the feasibility of developing a coherent alumni program with associated fundraising possibilities.
- Explore the potential for meeting the needs of students with more than mild to moderate learning disabilities.
- Research models that will enable ISB to better individualize student learning.

### Business Committee

Mr. Sypolt provided an update from the 9 October 2012 business committee meeting. Goals will be presented at the November BOT meeting. The final budget will be presented during the executive session.

## **III. BOT GOALS**

Mr. de Vries stated that all proposed BOT goals have a place in one of the committees. Mr. de Vries proposed that the full board goal for the year be the exploration of the futures exercise.

## **IV. UPDATE CHILD ABUSE AND HARASSMENT POLICIES**

Ms. Davy provided an update on two policies.

### Child Abuse and Neglect Policy

The final version of the proposed child abuse and neglect policy was distributed. After the policy was discussed the September BOT meeting, it was reviewed by the legal team, LS Horizon Limited, as well as Mr. Blumenthal. Changes included the need to report abuse to Thai authorities as required by Thai law. Subsequent policies, procedures, and guidelines will be developed after the policy has been approved.

**MOTION: To approve the proposed child abuse and neglect policy.**

**The motion passed with unanimously.**

### Harassment Policy

Currently, there is no harassment policy in the BOT policy manual. Administration felt that this policy was a necessary addition. The proposed policy has been reviewed by an expert in the field.

**MOTION: To approve the proposed harassment policy.**

**The motion passed with unanimously.**

## **V. HIGH SCHOOL STUDENT COUNCIL UPDATE**

Ms. Kraus and Ms. Barnett provided an update on the high school student council.

### Activities

The **New Student Social** was a great success. New students commented that they felt welcomed into the ISB community. The student council is hoping to make this open to all high school students in the future. **Games Night** raised over 100,000 baht for charity with over 30 sponsors. The regularly scheduled **Hot Dog Sale** is a new student council project (formerly run by the PTA).

### Current Projects

The student council will host an event titled **Munch and Music** where 30 clubs set up food tables and ISB students and faculty play live music. This is the main fundraising event for charity clubs.

### Future Projects

The student council would like to increase school spirit at ISB to foster a stronger school community. Suggestions include Battle of the Panthers and student council-led assemblies. Furthermore, the student council would like to strengthen ISB in the digital era by starting a Panther TV station, suggesting an IB film class, and growing the journalism program.

Mr. de Vries thanked the student leaders for their presentation and asked that future comments be made from the students' perspective about how learning can be improved.

## **VI. COMMENTS AND QUESTIONS**

Mr. de Vries thanked the community members who attended the meeting.

## **VII. ADJOURNMENT**

The meeting was adjourned at 7:00 pm.

*The next meeting will be held on Tuesday, 20 November 2012.*

Verified as approved by the Board  
at its meeting of November 20, 2012



Aimee Cassulo  
Secretary, ISB BOT